



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT AGENCY
HEADQUARTERS, U.S. ARMY GARRISON, ALASKA AND FORT RICHARDSON (PROV)
724 POSTAL SERVICE LOOP #6000
FORT RICHARDSON, ALASKA 99505-6000


IMPA-FRA-ZA

6 January 2006

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: U.S. Army Garrison, Alaska Policy on Volunteer Work in Local Schools During Duty Hours (Policy #01-03)

1. The National Partnership in Education Program is designed to encourage federal employees, both civilian and military, to get involved in the education process through volunteer work in local schools. It supports one of the eight National Education Goals enacted under the Goals 2000: Educate America Act.
2. I strongly encourage all commanders and supervisors to support this worthwhile program. Mission permitting, a civilian employee interested in volunteering in a local school and accepted as a volunteer by that school may be excused from duty without being charged leave for up to two hours per pay period; military personnel may be excused for up to four hours per month. This excused absence is limited to situations in which the volunteer work and the employee's regular duty hours coincide. In all cases, arrangements must be made in advance and the volunteer's supervisor has the final approval authority.
3. Community involvement in our schools is one way of demonstrating our commitment to quality education for our youth. For further information contact Brian Griggs, the Fort Richardson School Liaison Officer (SLO) at 384-7500, or Dave Start, the Fort Wainwright SLO at 353-9377.


DONNA G. BOLTZ
COL, MP
Commanding

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